

How do you tailor onboarding and compliance for different volunteer roles?

No two volunteer roles are the same, yet many organisations take a one-size-fits-all approach to onboarding to ensure every compliance requirement is covered.

This exercise will help you **map your volunteer roles** and identify the specific onboarding, training and compliance requirements for each – enabling you to deliver **personalised volunteer journeys** that improve engagement while maintaining compliance.

TYPES OF VOLUNTEER ROLES

Event Day Marshal

EXAMPLE

SCREENING REQUIRED

- ☒ WWCC
- ☒ Police / Background check
- ☒ First Aid certification
- ☐ Drivers licence

ONBOARDING & TRAINING

- ☒ General induction
- ☒ Venue OH&S
- ☐ _____

Youth Program Mentor

EXAMPLE

SCREENING REQUIRED

- ☒ WWCC
- ☒ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence

ONBOARDING & TRAINING

- ☒ General induction
- ☒ Youth Counselling #1
- ☒ Youth Counselling #2
- ☒ Youth Counselling #3

01 ROLE _____

SCREENING REQUIRED

- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING

- ☐ _____
- ☐ _____
- ☐ _____

02 ROLE _____

SCREENING REQUIRED

- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING

- ☐ _____
- ☐ _____
- ☐ _____

03 ROLE _____

SCREENING REQUIRED

- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING

- ☐ _____
- ☐ _____
- ☐ _____

04 ROLE _____

SCREENING REQUIRED

- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING

- ☐ _____
- ☐ _____
- ☐ _____

05 ROLE _____

SCREENING REQUIRED

- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING

- ☐ _____
- ☐ _____
- ☐ _____

06 ROLE _____

SCREENING REQUIRED

- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING

- ☐ _____
- ☐ _____
- ☐ _____

07 ROLE _____

SCREENING REQUIRED

- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING

- ☐ _____
- ☐ _____
- ☐ _____

08 ROLE _____

SCREENING REQUIRED

- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING

- ☐ _____
- ☐ _____
- ☐ _____

Keep going — capture the rest of your volunteer roles below, mapping the **screening** and **onboarding & training** each one requires.

MORE VOLUNTEER ROLES

09 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____
10 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____
11 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____
12 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____
13 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____
14 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____
15 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____
16 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____
17 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____
18 ROLE _____ SCREENING REQUIRED ☐ WWCC ☐ Police / Background check ☐ First Aid certification ☐ Drivers licence ☐ _____	ONBOARDING & TRAINING ☐ _____ ☐ _____ ☐ _____

Looking for a simple way to personalise onboarding & training?

Rosterfy centralises screening, onboarding and training in one platform, using automated, role-specific workflows to deliver a personalised volunteer experience while ensuring every volunteer meets the right compliance requirements.

[Chat to our team →](#)