How do you tailor onboarding and compliance for different volunteer roles?

No two volunteer roles are the same, yet many organisations take a one-size-fits-all approach to onboarding to ensure every compliance requirement is covered.

This exercise will help you **map your volunteer roles** and identify the specific onboarding, training and compliance requirements for each — enabling you to deliver **personalised volunteer journeys** that improve engagement while maintaining compliance.

TYPES OF VOLUNTEER ROLES

Event Day Marshal — EXAMPLE

SCREENING REQUIRED
- [x] WWCC
- [x] Police / Background check
- [x] First Aid certification
- [ ] Drivers licence

ONBOARDING & TRAINING
- [x] General induction
- [x] Venue OH&S
- [ ] _____

Youth Program Mentor — EXAMPLE

SCREENING REQUIRED
- [x] WWCC
- [x] Police / Background check
- [ ] First Aid certification
- [ ] Drivers licence

ONBOARDING & TRAINING
- [x] General induction
- [x] Youth Counselling #1
- [x] Youth Counselling #2
- [x] Youth Counselling #3

01 ROLE _____

SCREENING REQUIRED
- [ ] WWCC
- [ ] Police / Background check
- [ ] First Aid certification
- [ ] Drivers licence
- [ ] _____

ONBOARDING & TRAINING
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

02 ROLE _____

SCREENING REQUIRED
- [ ] WWCC
- [ ] Police / Background check
- [ ] First Aid certification
- [ ] Drivers licence
- [ ] _____

ONBOARDING & TRAINING
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

03 ROLE _____

SCREENING REQUIRED
- [ ] WWCC
- [ ] Police / Background check
- [ ] First Aid certification
- [ ] Drivers licence
- [ ] _____

ONBOARDING & TRAINING
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

04 ROLE _____

SCREENING REQUIRED
- [ ] WWCC
- [ ] Police / Background check
- [ ] First Aid certification
- [ ] Drivers licence
- [ ] _____

ONBOARDING & TRAINING
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

05 ROLE _____

SCREENING REQUIRED
- [ ] WWCC
- [ ] Police / Background check
- [ ] First Aid certification
- [ ] Drivers licence
- [ ] _____

ONBOARDING & TRAINING
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

06 ROLE _____

SCREENING REQUIRED
- [ ] WWCC
- [ ] Police / Background check
- [ ] First Aid certification
- [ ] Drivers licence
- [ ] _____

ONBOARDING & TRAINING
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

07 ROLE _____

SCREENING REQUIRED
- [ ] WWCC
- [ ] Police / Background check
- [ ] First Aid certification
- [ ] Drivers licence
- [ ] _____

ONBOARDING & TRAINING
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

08 ROLE _____

SCREENING REQUIRED
- [ ] WWCC
- [ ] Police / Background check
- [ ] First Aid certification
- [ ] Drivers licence
- [ ] _____

ONBOARDING & TRAINING
- [ ] _____
- [ ] _____
- [ ] _____
- [ ] _____

Keep going — capture the rest of your volunteer roles below, mapping the **screening** and **onboarding & training** each one requires.

MORE VOLUNTEER ROLES

09 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

10 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

11 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

12 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

13 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

14 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

15 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

16 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

17 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

18 ROLE _____

SCREENING REQUIRED
- ☐ WWCC
- ☐ Police / Background check
- ☐ First Aid certification
- ☐ Drivers licence
- ☐ _____

ONBOARDING & TRAINING
- ☐ _____
- ☐ _____
- ☐ _____
- ☐ _____

Looking for a simple way to personalise onboarding & training?

Rosterfy centralises screening, onboarding and training in one platform, using automated, role-specific workflows to deliver a personalised volunteer experience while ensuring every volunteer meets the right compliance requirements.

Chat to our team →